

Financial Agreement, Office Policies and Patient Consent Form

Clinical

- I authorize St. Bethlehem Dental Care to perform all recommended treatment, including but not limited to:
- A. Radiographs, study models, photos and other diagnostic aids or materials as needed to make a thorough diagnosis;
 - B. The use of anesthetics, nitrous oxide, sedatives, and other medication, as needed, and am fully aware that using anesthetic agents involves certain risk, including but not limited to redness and swelling of tissues, pain, itching, vomiting, dizziness, miscarriage, cardiac arrest, drowsiness, and/or lack of coordination.

Financial

I am responsible for payment for all services rendered. I understand that payment is due when services are rendered. I am aware that a 1.5% MPR or 18% APR automatically tabulated into my account if my balance is 30 days old or older. Should my account become delinquent, I will be responsible for all additional collection cost, including reasonable attorney fees.

Maintaining Appointments

I am aware that when appointments are broken or cancelled at the last minute, valuable clinical time is voided, time that could have been spent serving another patient, especially a patient in pain. A \$50 missed appointment fee will be charged to my account for all missed appointments or same day cancellations. I am aware that to hold down operating costs, 24 hour notice of cancellation is required.

Insurance

I authorize the Practice to submit claims for payment for services rendered or pre-authorizations necessary to my insurance company, on my behalf and in my name listed as "signature on file" and assign to the Practice the insurance benefits providing assignments is accepted. I am responsible for payment regardless of coverage provided.

HIPAA Acknowledgment

I authorize the Practice to release to staff, hospitals, health care service plans, insurance companies, self-insurer or their representatives, specialty dentists involved in my care, any and all information, records and other diagnostic material about my medical history, services rendered, or recommended treatment.

- A. I acknowledge receipt of the Notice of Privacy Practices.
- B. I authorize sharing my protected health information or my child, _____, protected health information with the following individuals who may be involved in my care or my child's care and I understand I am responsible to notify the Practice of any changes:
 - a. Name: _____ Relationship: _____
 - b. Name: _____ Relationship: _____
 - c. Name: _____ Relationship: _____

Patient (over 18)/Parent/Legal Guardian's Name, Signature and Date:
